

Terms of Reference:

Grant Programme Manager, Batang Toru

Location: Indonesia

Time: Up to 100% considered (open to discussion)

Starting: Mid January 2023 or as soon as possible thereafter

Contract: Consultancy contract, 3 years

Organisational overview

PanEco Foundation (PanEco) is a non-profit NGO with headquarters in Berg am Irchel, Switzerland. PanEco runs three main programmes built over the last 25 years; two conservation programmes in Switzerland and a multi-faceted nature and species conservation and environmental education programme in Indonesia. A range of collaborative projects and programmes are ongoing in Indonesia, including three large-scale, landscape conservation coalition programmes run in collaboration with a suite of local and international NGO partners and three environmental education centres.

In January 2023 PanEco will start a new 3-year consortium programme (grant-funded) in the Tapanuli province in North Sumatra with the aim of preserving the Tapanuli orangutan by protecting their remaining populations and forest habitat. The programme will be implemented by a suite of local NGOs, working towards the following goals:

- Reduced poaching and killing of Tapanuli orangutans
- Enhanced protection of the Batang Toru Ecosystem leading to reduced planned deforestation for agricultural conversion and infrastructure development
- Strengthened community livelihoods and enhanced environmental awareness leading to reduced illegal, smallholder-led deforestation in the Batang Toru Ecosystem
- Increased connectivity between fragmented populations of Tapanuli orangutans through restoration of key degraded or deforested areas.

PanEco is looking for a Grant Programme Manager, Batang Toru to support the PanEco team in Europe with its presence in Indonesia, and to work in close collaboration with one colleague in Medan.

Main responsibilities

- Lead on relationship management with the Government (district, provincial and national level), private sector, NGO consortium partners, and other civil society stakeholders
- Develop project concepts that could add conservation value within the landscape to support Tapanuli orangutan conservation
- Identify and manage landscape-level conservation and project risks at operational and technical levels and communicate them effectively across all relevant entities.
- Project management of large, 3-year grant;
 - Collaboratively oversee the operational implementation of PanEco's consortium grant in Batang Toru
 - Ensure implementation NGO partner work plans reflect necessary programme deliverables and programme delivery is aligned with agreed timelines and outputs
 - Collaboratively oversee the technical implementation of this grant. Support programme delivery and monitoring approaches to be technically sound and utilise appropriate methodologies
 - Coordinate consortium partner collaboration and sensitively manage partner relationships
 - Collaboratively work to ensure monitoring, evaluation and learning plans are woven into grant programme delivery, adaptive management is implemented, and lessons learned are drawn out and communicated
 - Collaboratively work to ensure restricted project finances (downstream) are managed appropriately and in line with donor stipulations
 - Support timely and high-quality donor reporting processes and project communications in close collaboration with the other staff members of the PanEco team
- Work closely and effectively with all members of the PanEco Indonesia Programme team and ensure the wider PanEco team is kept up to date

This is a full-time position, preferably based in Medan, working as part of a small and internationally dispersed team. The position is line-managed by the Programme Manager, Indonesia.

Qualifications and experience

- 10+ years' conservation programme management experience (Essential)
- 5+ years' experience in managing complex, multi-partner/stakeholder, and high value/profile projects (Essential)
- A Master's degree or higher in biology, conservation, ecology or related fields (Essential)
- Technical expertise in in-situ primate conservation and/or tropical forest landscape conservation (Essential)
- Large budget and financial management experience (Essential)

- Good written and verbal communication skills in Bahasa Indonesia and English (Essential)
- Technical writing skills (Essential)
- Experience delivering training or building capacity (Desirable)
- Experience working within a multi-cultural context (Desirable)
- Experience working as part of a small, remote team (Desirable)

Only candidates with all essential criteria will be considered, please do not apply unless you meet all essential criteria.

Location

The position will be preferably based in Medan, North Sumatra, Indonesia. Remote working is open for discussion, but regular field visits are essential for this role. This position involves regular travel to project locations within Indonesia and occasional international travel.

Application

Please send a CV and covering letter (in English) highlighting your motivation and experience relevant to the role no later than January 5th to Brigitte Spillmann, brigitte.spillmann@paneco.ch, with the indication "Grants Programme Manager" in the subject field.